

Jefferson County Health Department

Minutes of Board of Health

March 15, 2022

The Jefferson County Board of Health met Tuesday, March 15, at 6 p.m. The meeting was held with the option of attending via teleconference or in person due to COVID-19, at the Jefferson County Health Department, Mt. Vernon, Ill. Roll call was taken, and a quorum established. Dr. Wes Neal chaired the meeting.

ROLL CALL: Members Present

Dr. Linda Upchurch

Dr. Neeta Kaushal

Dr. Wes Neal

Wayne Hicks

Dr. Alan Froehling

Jeff Stewart

Scott Taaka

Members Absent

Wesley Kendrick

Lori Given

Dr. Richard Garretson

Derek Wilson

Also, present: Amy Harrison, Administrator

Jessica McDermott, Assistant Admin., Director of Finance

Tracy Marlow, Director of Nursing

Public Input – none

Minutes:

- Minutes from the January 18, 2022, meeting were reviewed. **Motion** to approve by Dr. Upchurch, 2nd by Scott Taaka. All Ayes. **Motion Carried**
- Minutes from the February 23, 2022, special meeting were reviewed. **Motion** to approve by Wayne Hicks, 2nd by Scott Taaka. All Ayes. **Motion Carried**

Finances:

Financial reports for December 2021, January 2022 and February 2022 and claims for February and March 2022 were presented by Jessica McDermott.

- **Motion** by Dr. Upchurch, 2nd by Scott Taaka to approve as presented the December 2021 Financial Reports with a cash balance of \$618,098.50 (Roll Call #2-All Ayes: Dr. Neal, Dr. Upchurch, Dr. Kaushal, Wayne Hicks, Dr. Froehling, Jeff Stewart, Scott Taaka) **Motion Carried**
- **Motion** by Scott Taaka, 2nd by Dr. Froehling to approve as presented the January 2022 Financial Reports with a cash balance of \$586,412.27 (Roll Call #3-All Ayes: Dr. Neal, Dr. Upchurch, Dr. Kaushal, Wayne Hicks, Dr. Froehling, Jeff Stewart, Scott Taaka) **Motion Carried**
- **Motion** by Wayne Hicks, 2nd by Jeff Stewart to approve as presented the February 2022 Financial Reports with a cash balance of \$721,287.28 (Roll Call #4-All Ayes: Dr. Neal, Dr. Upchurch, Dr. Kaushal, Wayne Hicks, Dr. Froehling, Jeff Stewart, Scott Taaka) **Motion Carried**
- **Motion** by Scott Taaka, 2nd by Dr. Froehling to approve as presented the February 2022 claims in the amount of \$25,238.52 and the March 2022 claims in the amount of \$27,890.19 (Roll Call #5-All Ayes: Dr. Neal, Dr. Upchurch, Dr. Kaushal, Wayne Hicks, Dr. Froehling, Jeff Stewart, Scott Taaka) **Motion Carried**

Consent Calendar:

Environmental Health Brian's report was presented by Amy in his absence.

Nursing Division Tracy presented her report.

Administrators Report Amy Harrison presented her report discussing Narcan distribution, new medication and sharps disposal programs, planning a household hazard waste disposal day for the fall, and the Iplan.

- **Motion** to approve by Dr. Upchurch, 2nd by Dr. Froehling. All Ayes.
Motion Carried

Old Business: None

New Business:

- Revising the Policy and Procedure Manual was discussed with no action taken.
- Amy presented the 2021 JCHD Annual Report.

Motion to approve by Jeff Stewart, 2nd by Scott Taaka. All Ayes. **Motion Carried**

Executive Session:

- **Motion** by Dr. Froehling, 2nd by Scott Taaka to enter Executive Session at 7:04 p.m. to discuss “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.” All Ayes, **Motion Carried**
- **Motion** by Dr. Froehling, 2nd by Wayne Hicks to exit Executive Session at 7:28 p.m. All Ayes, **Motion Carried**

Necessary and Proper:

- **Motion** by Dr. Froehling, 2nd by Scott Taaka to set the employee contribution to health insurance using the legally required formula determined by the IRS and to backdate this to January 1, 2022, and also for 2021 if possible. (Roll Call #6-All Ayes: Dr. Neal, Dr. Upchurch, Dr. Kaushal, Wayne Hicks, Dr. Froehling, Jeff Stewart, Scott Taaka) **Motion Carried**

Adjournment:

Motion by Dr. Upchurch, 2nd by Scott Taaka to adjourn the meeting at 7:30 p.m. All Ayes, **Motion Carried**

Board Officer

Date