

**Jefferson County Health Department**

**Minutes of Board of Health**

**October 18, 2022**

The Jefferson County Board of Health met Tuesday, October 18, at 6:04 p.m. The meeting was held with the option of attending via teleconference or in person due to COVID-19, at the Jefferson County Health Department, Mt. Vernon, Ill. Roll call was taken, and a quorum established. Dr. Wes Neal chaired the meeting.

**ROLL CALL: Members Present**

Dr. Wes Neal  
Scott Taaka  
Dr. Richard Garretson  
Dr. Monica Heinzman  
Jessica Rodriguex

**Members Absent**

Dr. Linda Upchurch  
Dr. Alan Froehling  
Lori Given  
Wayne Hicks  
Derek Wilson  
Dr. Neeta Kaushal

Also present: Amy Harrison, Administrator  
Jessica McDermott, Assistant Admin., Director of Finance  
Brian Wells, Director of Environmental Health

**Public Input** – none

**Minutes:**

- Minutes from the September 20, 2022, meeting were reviewed.  
**Motion** to approve by Dr. Heinzman, 2<sup>nd</sup> by Scott Taaka. All Ayes.  
**Motion Carried**

**Finances:**

Financial reports for September 2022 and claims for October 2022 were presented by Jessica McDermott.

- **Motion** by Dr. Heinzman, 2<sup>nd</sup> by Scott Taaka to approve the September 2022 Financial Report with a cash balance of \$780,043.23 (Roll Call #2-All Ayes: Dr. Neal, Dr. Heinzman, Scott Taaka, Jessica Rodriguex, Dr. Garretson) **Motion Carried**
- **Motion** by Dr. Heinzman, 2<sup>nd</sup> by Scott Taaka to approve as presented the October claims in the amount of \$27,421.67 (Roll Call #3-All Ayes: Dr. Neal, Dr. Heinzman, Scott Taaka, Jessica Rodriguex, Dr. Garretson) **Motion Carried**

### Consent Calendar:

**Environmental Health** Brian presented his report.

**Nursing Division** Amy presented the report.

**Administrators Report** Amy Harrison presented her report discussing the all-staff training, flu clinics, STI numbers on the increase, the Family Case Management review, ARPA fund projects and building maintenance.

- **Motion** to approve by Scott Taaka, 2<sup>nd</sup> by Dr. Garretson. All Ayes. **Motion Carried**

### Old Business:

- a. Brian discussed his proposal for increasing EH fees. **Motion** by Dr. Heinzman to approve them as presented, 2<sup>nd</sup> by Dr. Garretson. (Roll Call #4-All Ayes: Dr. Neal, Dr. Heinzman, Scott Taaka, Jessica Rodriguex, Dr. Garretson) **Motion Carried**

**New Business:** None

### Executive Session:

- **Motion** by Scott Taaka, 2<sup>nd</sup> by Dr. Heinzman to enter Executive Session at 6:31 p.m. to discuss “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.” All Ayes. **Motion Carried**
- **Motion** by Scott Taaka, 2<sup>nd</sup> by Dr. Heinzman to exit Executive Session at 7:07 p.m. All Ayes. **Motion Carried**

### Necessary and Proper

b. **Motion** by Scott Taaka, 2<sup>nd</sup> by Dr. Garretson to modify the Crisis Grant retention bonus to state employees are eligible for the bonuses when they are employed up to the date the payroll that includes the bonus is submitted. (Roll Call #5-All Ayes: Dr. Neal, Dr. Heinzman, Scott Taaka, Jessica Rodriguex, Dr. Garretson) **Motion Carried**

**Adjournment:**

**Motion** by Dr. Heinzman, 2<sup>nd</sup> by Scott Taaka to adjourn the meeting at 7:10 p.m. All Ayes, **Motion Carried**

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**Board Officer**

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**Date**