

Jefferson County Health Department

Minutes of Board of Health

May 18, 2022

The Jefferson County Board of Health met Tuesday, May 17, at 6:04 p.m. The meeting was held with the option of attending via teleconference or in person due to COVID-19, at the Jefferson County Health Department, Mt. Vernon, Ill. Roll call was taken, and a quorum established. Dr. Wes Neal chaired the meeting.

ROLL CALL: Members Present

Dr. Wes Neal

Dr. Alan Froehling

Derek Wilson

Wayne Hicks

Dr. Richard Garretson

Jessica Rodriguex

Members Absent

Dr. Neeta Kaushal

Lori Given

Scott Taaka

Dr. Linda Upchurch

Jeff Stewart

Also, present: Amy Harrison, Administrator

Jessica McDermott, Assistant Admin., Director of Finance

Brian Wells, Director of Environmental Health

Public Input – none

Minutes:

- Minutes from the April 19, 2022, meeting were reviewed. **Motion** to approve by Dr. Froehling, 2nd by Dr. Garretson. All Ayes. **Motion Carried**

Finances:

Financial reports for April 2022 and claims for May 2022 were presented by Jessica McDermott.

- **Motion** by Dr. Froehling, 2nd by Derek Wilson to approve as presented the April 2022 Financial Reports with a cash balance of \$746,020.01 (Roll Call #2-All Ayes: Dr. Neal, Dr. Froehling, Derek Wilson, Wayne Hicks, Dr. Garretson, Jessica Rodriguex) **Motion Carried**
- **Motion** by Wayne Hicks, 2nd by Dr. Froehling to approve as presented the May 2022 claims in the amount of \$17,943.66 (Roll Call #3-All Ayes: Dr. Neal, Dr. Froehling, Derek Wilson, Wayne Hicks, Dr. Garretson, Jessica Rodriguex) **Motion Carried**

Consent Calendar:

Environmental Health Brian presented his report.

Nursing Division Amy presented this report.

Administrators Report Amy Harrison presented her report discussing Community Outreach and the upcoming staff training day on 6/1. Also, discussed were issues with staffing and hiring.

- **Motion** to approve by Dr. Froehling, 2nd by Dr. Garretson. All Ayes. **Motion Carried**

Old Business:

- Amy discussed the presentation she made to the County Board at their April meeting requesting the Board consider placing Health Department employees in the same insurance pool as the rest of the County employees.

New Business:

None

Executive Session:

- **Motion** by Wayne Hicks, 2nd by Dr. Froehling to enter Executive Session at 6:25 p.m. to discuss “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.” All Ayes, **Motion Carried**

- **Motion** by Dr. Froehling, 2nd by Wayne Hicks to exit Executive Session at 6:54 p.m. All Ayes, **Motion Carried**

Necessary and Proper:

- **Motion** by Dr. Froehling, 2nd by Wayne Hicks to approve staff wage increases as follows:
Front staff: Starting wage \$13.75, existing staff raise of \$1.25/hr
Nursing/EH: Starting wage \$24.00, existing staff raise of \$2.00/hr
Administration: Administrator \$2.00, Assistant Administrator \$1.50,
Director of EH \$1.00
(Roll Call #4-All Ayes: Dr. Neal, Dr. Froehling, Derek Wilson, Wayne Hicks,
Dr. Garretson, Jessica Rodriguex) **Motion Carried**

Adjournment:

Motion by Dr. Froehling, 2nd by Wayne Hicks to adjourn the meeting at 6:56 p.m.
All Ayes, **Motion Carried**

Board Officer

Date