

Jefferson County Health Department

Minutes of Board of Health

June 21, 2022

The Jefferson County Board of Health met Tuesday, June 21, at 6:04 p.m. The meeting was held with the option of attending via teleconference or in person due to COVID-19, at the Jefferson County Health Department, Mt. Vernon, Ill. Roll call was taken, and a quorum established. Dr. Wes Neal chaired the meeting.

ROLL CALL: Members Present

Dr. Wes Neal

Dr. Alan Froehling

Dr. Linda Upchurch

Wayne Hicks

Scott Taaka

Dr. Neeta Kaushal

Members Absent

Jessica Rodriguex

Lori Given

Dr. Richard Garretson

Derek Wilson

Also, present: Amy Harrison, Administrator

Jessica McDermott, Assistant Admin., Director of Finance

Brian Wells, Director of Environmental Health

Public Input – none

Minutes:

- Minutes from the May 18, 2022, meeting were reviewed. **Motion** to approve by Dr. Froehling, 2nd by Dr. Upchurch. All Ayes. **Motion Carried**

Finances:

Financial reports for May 2022 and claims for June 2022 were presented by Jessica McDermott.

- **Motion** by Dr. Froehling, 2nd by Dr. Kaushal to approve as presented the May 2022 Financial Reports with a cash balance of \$790,975.33 (Roll Call #2-All Ayes: Dr. Neal, Dr. Froehling, Dr. Upchurch, Wayne Hicks, Scott Taaka, Dr. Kaushal) **Motion Carried**
- **Motion** by Dr. Upchurch, 2nd by Dr. Kaushal to approve as presented the June 2022 claims in the amount of \$23,747.20 (Roll Call #3-All Ayes: Dr. Neal, Dr. Froehling, Dr. Upchurch, Wayne Hicks, Scott Taaka, Dr. Kaushal) **Motion Carried**

Consent Calendar:

Environmental Health Brian presented his report.

Nursing Division No report.

Administrators Report Amy Harrison presented her report discussing Jeff Stewart’s resignation from the Board, the Community Conversation on July 13, staffing, and a reminder to Board members to complete the Open Meetings Act training if they have not done so.

- **Motion** to approve by Wayne Hicks, 2nd by Scott Taaka. All Ayes. **Motion Carried**

Old Business:

None

New Business:

- a. Lori Given appointed to the Personnel Committee.
- b. Increasing fees was discussed and no action taken.

Executive Session:

- **Motion** by Dr. Upchurch, 2nd by Wayne Hicks to enter Executive Session at 6:48 p.m. to discuss “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.” All Ayes, **Motion Carried**
- **Motion** by Wayne Hicks, 2nd by Dr. Froehling to exit Executive Session at 7:26 p.m. All Ayes, **Motion Carried**

Necessary and Proper:

- **Motion** by Dr. Upchurch, 2nd by Dr. Kaushal to approve adding a second Environmental Health Sanitarian position that would include 25% PHEP job duties. (Roll Call #4-All Ayes: Dr. Neal, Dr. Froehling, Dr. Upchurch, Wayne Hicks, Scott Taaka, Dr. Kaushal) **Motion Carried**
- **Motion** by Scott Taaka, 2nd by Dr. Kaushal to approve hiring Haile Schrader as Environmental Health Sanitarian (Roll Call #5-All Ayes: Dr. Neal, Dr. Froehling, Dr. Upchurch, Wayne Hicks, Scott Taaka, Dr. Kaushal) **Motion Carried**
- **Motion** by Wayne Hicks, 2nd by Dr. Kaushal to approve hiring Bryan McGill as Environmental Health Sanitarian (Roll Call #6-All Ayes: Dr. Neal, Dr. Froehling, Dr. Upchurch, Wayne Hicks, Scott Taaka, Dr. Kaushal) **Motion Carried**
- **Motion** by Scott Taaka, 2nd by Dr. Kaushal to approve hiring Bethany Hubbard as Public Health Nurse (Roll Call #7-All Ayes: Dr. Neal, Dr. Froehling, Dr. Upchurch, Wayne Hicks, Scott Taaka, Dr. Kaushal) **Motion Carried**

Adjournment:

Motion by Dr. Upchurch, 2nd by Scott Taaka to adjourn the meeting at 7:29 p.m. All Ayes, **Motion Carried**

Board Officer

Date