

Jefferson County Health Department

Minutes of Board of Health

July 19, 2022

The Jefferson County Board of Health met Tuesday, July 19, at 6:05 p.m. The meeting was held with the option of attending via teleconference or in person due to COVID-19, at the Jefferson County Health Department, Mt. Vernon, Ill. Roll call was taken, and a quorum established. Dr. Wes Neal chaired the meeting.

ROLL CALL: Members Present

Dr. Wes Neal

Dr. Richard Garretson

Dr. Linda Upchurch

Wayne Hicks

Lori Given

Dr. Monica Heinzman

Jessica Rodriguex (joined at 6:10)

Members Absent

Dr. Neeta Kaushal

Scott Taaka

Dr. Alan Froehling

Derek Wilson

Also present: Amy Harrison, Administrator

Jessica McDermott, Assistant Admin., Director of Finance

Brian Wells, Director of Environmental Health

Dr. Neal introduced new Board member, Dr. Monica Heinzman.

Public Input – none

Minutes:

- Minutes from the June 21, 2022, meeting were reviewed. **Motion** to approve by Dr. Upchurch, 2nd by Dr. Garretson. All Ayes. **Motion Carried**
- **Motion** by Dr. Garretson, 2nd by Dr. Upchurch to keep the minutes of the June 21, 2022, executive session sealed. All Ayes. **Motion Carried**

Finances:

Financial reports for June 2022 and special claims for June 2022 as well as claims for July 2022 were presented by Jessica McDermott.

- **Motion** by Dr. Garretson, 2nd by Dr. Heinzman to approve the June 2022 Financial Report with a cash balance of \$761,170.18 (Roll Call #2-All Ayes: Dr. Neal, Dr. Garretson, Dr. Upchurch, Wayne Hicks, Lori Given, Dr. Heinzman, Jessica Rodriguex) **Motion Carried**
- **Motion** by Dr. Garretson, 2nd by Dr. Upchurch to approve as presented the June 2022 special claims in the amount of \$9,163.30 and the July claims in the amount of \$14,605.04 (Roll Call #3-All Ayes: Dr. Neal, Dr. Garretson, Dr. Upchurch, Wayne Hicks, Lori Given, Dr. Heinzman, Jessica Rodriguex) **Motion Carried**

Consent Calendar:

Environmental Health Brian presented his report.

Nursing Division Amy presented the report.

Administrators Report Amy Harrison presented her report discussing the pediatric Moderna now in stock, special community events attended, and staffing.

- **Motion** to approve by Dr. Heinzman, 2nd by Dr. Garretson. All Ayes. **Motion Carried**

Old Business:

- a. Amy discussed the job description and pay rate for a Clinical Services Coordinator position. **Motion** to approve by Dr. Upchurch, 2nd by Dr. Garretson. All ayes. **Motion carried**
- b. Dr. Neal discussed the health insurance IRS issue and the general consensus from the Board was that we need to seek further clarification and documentation from the County Clerk.

New Business:

None

Executive Session:

- **Motion** by Dr. Upchurch, 2nd by Dr. Garretson to enter Executive Session at 6:50 p.m. to discuss “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.” All Ayes, **Motion Carried**
- **Motion** by Dr. Upchurch, 2nd by Dr. Garretson to exit Executive Session at 7:05 p.m. All Ayes, **Motion Carried**

Necessary and Proper

No action needed

Adjournment:

Motion by Wayne Hicks, 2nd by Dr. Heinzman to adjourn the meeting at 7:06 p.m. All Ayes, **Motion Carried**

Board Officer

Date