

Jefferson County Health Department

Minutes of Board of Health

September 20, 2022

The Jefferson County Board of Health met Tuesday, September 20, at 6:00 p.m. The meeting was held with the option of attending via teleconference or in person due to COVID-19, at the Jefferson County Health Department, Mt. Vernon, Ill. Roll call was taken, and a quorum established. Dr. Wes Neal chaired the meeting.

ROLL CALL: Members Present

Dr. Wes Neal
Dr. Alan Froehling
Dr. Neeta Kaushal
Wayne Hicks
Dr. Monica Heinzman
Jessica Rodriguex
Derek Wilson

Members Absent

Dr. Linda Upchurch
Scott Taaka
Lori Given

Also present: Amy Harrison, Administrator
Jessica McDermott, Assistant Admin., Director of Finance
Brian Wells, Director of Environmental Health

Public Input – none

Minutes:

- Minutes from the August 16, 2022, meeting were reviewed. **Motion** to approve by Dr. Heinzman, 2nd by Dr. Froehling. All Ayes. **Motion Carried**
- **Motion** by Dr. Kaushal, 2nd by Wayne Hicks to keep the minutes of the August 16, 2022, executive session sealed. All Ayes. **Motion Carried**

Finances:

Financial reports for August 2022 and claims for September 2022 as well as the budget for the upcoming year were presented by Jessica McDermott.

- **Motion** by Dr. Heinzman, 2nd by Dr. Derek Wilson to approve the August 2022 Financial Report with a cash balance of \$717,410.60 (Roll Call #2-All Ayes: Dr. Neal, Dr. Froehling, Dr. Kaushal, Wayne Hicks, Dr. Heinzman, Jessica Rodriguex, Derek Wilson) **Motion Carried**
- **Motion** by Dr. Kaushal, 2nd by Dr. Froehling to approve as presented the September claims in the amount of \$20,109.12 (Roll Call #3-All Ayes: Dr. Neal, Dr. Froehling, Dr. Kaushal, Wayne Hicks, Dr. Heinzman, Jessica Rodriguex, Derek Wilson) **Motion Carried**
- **Motion** by Dr. Froehling, 2nd by Dr. Kaushal to approve the Budget as presented. All Ayes. **Motion Carried**

Consent Calendar:

Environmental Health Brian presented his report.

Nursing Division Amy presented the report.

Administrators Report Amy Harrison presented her report discussing administration of bivalent COVID boosters, submission of the property tax exemption request, upcoming site visits in the lead and smoke-free Illinois programs and upcoming staff trainings.

- **Motion** to approve by Derek Wilson, 2nd by Dr. Heinzman. All Ayes. **Motion Carried**

Old Business:

- a. **Motion** by Dr. Heinzman, 2nd by Dr. Froehling to join the health insurance pool with county employees and set the JCHD employee premium at \$120 per month for the upcoming year. All Ayes. **Motion Carried**
- b. Amy updated the Board on IPLAN progress and noted that a 6 month extension had been granted.

New Business:

- a. Dr. Kaushal discussed the opening of the Kaushal Pediatric CDU at Good Samaritan Hospital.

Executive Session:

- **Motion** by Dr. Froehling, 2nd by Dr. Kaushal to enter Executive Session at 7:14 p.m. to discuss “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.” All Ayes. **Motion Carried**
- **Motion** by Dr. Wayne Hicks, 2nd by Dr. Heinzman to exit Executive Session at 7:24 p.m. All Ayes. **Motion Carried**

Necessary and Proper

- **Motion** by Dr. Froehling, 2nd by Dr. Kaushal to approve the Crisis Grant retention bonus.

These bonuses paid from the COVID Crisis grant are meant to encourage staff to remain employed at JCHD and to complete training to further our mission. Bonuses will be split into two payments, October and January. JCHD staff must complete the October 5 in-service training and the December training day to receive the respective bonuses. There will be a virtual option to complete if they have an excused absence (to be completed by October 18 for the first half). Full time employees that have worked for JCHD less than 6 months as of 9/20/22 (including those hired at tonight’s meeting) will receive \$1000 split into two payments. Full time employees that have worked more than 6 months as of 9/20/22 will receive \$1500 split into two payments.

- **Motion** by Dr. Froehling, 2nd by Dr. Kaushal to promote Bethaney Hubbard to Clinical Services Program Coordinator and to hire Tracy Devore and Destiny Newton as program secretaries. All Ayes. **Motion Carried**

Adjournment:

Motion by Dr. Heinzman, 2nd by Dr. Kaushal to adjourn the meeting at 7:26 p.m.
All Ayes, **Motion Carried**

Board Officer

Date