

Jefferson County Health Department

Minutes of Board of Health

January 17, 2023

The Jefferson County Board of Health met Tuesday, January 17, at 6:03 p.m. The meeting was held with the option of attending via teleconference or in person due to COVID-19, at the Jefferson County Health Department, Mt. Vernon, Ill. Roll call was taken, and a quorum established. Dr. Wes Neal chaired the meeting.

ROLL CALL: Members Present

Dr. Wes Neal

Jessica Rodriguex

Derek Wilson

Dr. Monica Heinzman

Dr. Neeta Kaushal

Members Absent

Dr. Richard Garretson

Scott Taaka

Lori Given

Dr. Linda Upchurch

Dr. Alan Froehling

Also present: Amy Harrison, Administrator

Jessica McDermott, Assistant Admin., Director of Finance

Brian Wells, Director of Environmental Health

Public Input – none

Minutes:

- Minutes from the November 15, 2022, meeting were reviewed. **Motion** to approve by Dr. Heinzman, 2nd by Dr. Kaushal. All Ayes. **Motion Carried**
- **Motion** by Dr. Heinzman, 2nd by Dr. Kaushal to keep the minutes of the November 15, 2022, Executive Session sealed. All Ayes. **Motion Carried**

Finances:

Financial reports for November 2022 and December 2022 and claims for December 2022 and January 2023 were presented by Jessica McDermott.

- **Motion** by Derek Wilson, 2nd by Dr. Kaushal to approve the November 2022 Financial Report with a cash balance of \$762,043.04 and the December 2022 Financial Report with a cash balance of \$825,370.51 (Roll Call #2-All Ayes: Dr. Neal, Jessica Rodriguex, Derek Wilson, Dr. Heinzman, Dr. Kaushal) **Motion Carried**
- **Motion** by Dr. Heinzman, 2nd by Dr. Kaushal to approve as presented the November claims in the amount of \$28,326.61 and the December 2022 claims in the amount of \$113,530.36 (Roll Call #3-All Ayes: Dr. Neal, Jessica Rodriguex, Derek Wilson, Dr. Heinzman, Dr. Kaushal) **Motion Carried**

Consent Calendar:

Environmental Health Brian presented the report.

Nursing Division Amy presented the report.

Administrators Report Amy Harrison presented her report discussing outreach and education efforts through the DIS grant, her participation on community Boards and Councils, Wayne Hicks stepping down from the Board, grant updates, and her concerns with the delay in the wage negotiations.

- **Motion** to approve by Dr. Kaushal, 2nd by Dr. Heinzman. All Ayes. **Motion Carried**

Old Business:

- a. Dr. Neal updated on the union wage negotiations. No counteroffer has been made to the Union and noted he will discuss more in detail in closed session.
- b. Amy presented the 2022 Annual Report.
Motion to approve by Dr. Heinzman, 2nd by Dr. Kaushal. All Ayes. **Motion Carried**

New Business:

- a. Amy presented the 2023 BOH Meeting schedule.

- b. Amy announced that July of 2023 will be the 30th anniversary of JCHD providing services and asked for the Board to think about ideas to commemorate the occasion.

Executive Session: The management team was asked to leave the room for the Executive Session.

- **Motion** by Dr. Kaushal, 2nd by Dr. Heinzman to enter Executive Session at 7:26 p.m. to discuss “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.” All Ayes. **Motion Carried**
- **Motion** by Derek Wilson, 2nd by Dr. Kaushal to exit Executive Session at 8:46 p.m. All Ayes. **Motion Carried**

Necessary and Proper

- c. **Motion** by Dr. Kaushal, 2nd by Dr. Heinzman for Dr. Neal to set up a meeting with the union and the administrator to continue negotiations as discussed in closed session. (Roll Call #4-All Ayes: Dr. Neal, Jessica Rodriguex, Derek Wilson, Dr. Heinzman, Dr. Kaushal) **Motion Carried**

Adjournment:

Motion by Derek Wilson, 2nd by Dr. Kaushal to adjourn the meeting at 8:50 p.m. All Ayes, **Motion Carried**

Board Officer

Date