

Jefferson County Health Department
Board of Health Meeting Minutes
June 18th, 2024

The Jefferson County Board of Health met on June 18th, 2024, at the Jefferson County Health Department in Mt. Vernon Illinois. The meeting was called to order at 6:00 p.m. Roll call was taken, and a quorum was established. Derrek Wilson, Board President, chaired the meeting.

Roll Call #1

Members Present:

Derrek Wilson
Dr. Neeta Kaushal
Dr. Alan Froehling
Scott Taaka
Dr. Lincoln Woodrome
Kim Tate

Members Absent:

Dr. Richard Garretson
Lori Given
Dr. Monica Heinzman
John Howard
Jessica Rodriguex

Also Present:

Amy Harrison
Jessica McDermott
Laura Desch

Public Input:

- None

Minutes:

- Meeting minutes from the Board of Health meeting held on May 21st, 2024, were reviewed by the Board members. After reviewing the minutes, a motion was made by Dr. Neeta Kaushal to approve the minutes, the motion was seconded by Scott Taaka. All ayes, motion carried.

Finances:

- Financial reports for May 2024 were presented by Jessica McDermott, Jessica went into detail regarding various grants, interest owed and spoke about the end of the grant year coming up. After reviewing the May 2024 financial reports Dr. Neeta Kaushal made a motion to approve the reports in the amount of \$925,485.58 the motion was seconded by Dr. Alan Froehling. Roll Call #2: Derrek Wilson, Dr. Neeta Kaushal, Dr. Alan Froehling, Scott Taaka, Dr. Lincoln Woodrome, Kim Tate. All ayes, motion carried.
- June 2024 claims were presented by Jessica McDermott, the monthly claims were reviewed, and a motion was made by Dr. Alan Froehling to approve the June 2024 claims in the amount of \$20,825.39. The motion was seconded by Dr. Neeta Kaushal. Roll Call #3: Derrek Wilson, Dr. Neeta Kaushal, Dr. Alan Froehling, Scott Taaka, Dr. Lincoln Woodrome, Kim Tate. All ayes, motion carried.

Consent Calendar:

- Amy Harrison updated the Board members that Sean Lemmon, Director of Environmental Health was absent due to surgery, and he will be presenting the May 2024 EH reports at the next meeting. Amy did update the Board members that Illinois has adopted the 2022 U.S. FDA Food Code, and that the EH staff will be attending that training.

- Amy Harrison presented the Nursing Reports, Communicable Disease numbers were discussed. Immunization numbers are beginning to pick up and will continue to increase due to children needing back-to-school immunizations. The Maternal Health program numbers were discussed as well as the Home Visit safety policy.
- Amy Harrison presented the Administrators Report. Amy discussed the required annual Emergency Preparedness staff training exercise that JCHD staff completed on June 13th, 2024. Amy also informed the Board members that the County audit went well and was emailed to them for their review, and that the DHS audit is scheduled for July 23rd, 2024.

Old Business:

- None

New Business:

- New Hires: Greg Hagopian has filled the position of Maintenance/Custodian. Paetyn Neal has filled the Nursing position and will work in both immunization/communicable diseases and the WIC/Family Case Management programs as well. A motion was made by Dr. Alan Froehling to approve the hiring of Greg Hagopian and Paetyn Neal, Scott Taaka seconded the motion. Roll Call #4: Derrek Wilson, Dr. Neeta Kaushal, Dr. Alan Froehling, Scott Taaka, Dr. Lincoln Woodrome, Kim Tate. All ayes, motion carried.

Executive Session:

- None

Necessary and Proper:

- None

Adjournment:

- A motion was made by Scott Taaka with a second by Dr. Alan Froehling to adjourn the June 18th, 2024, Board of Health meeting at 6:39 p.m. All ayes, motion Carried.

(Board of Health President or Designee's Signature)

(Date)