

Jefferson County Board of Health
Board of Health Meeting Minutes
September 17th, 2024

The Jefferson County Board of Health met on September 17th, 2024, at the Jefferson County Health Department in Mt. Vernon Illinois. The meeting was called to order at 6:04 pm. Roll call was taken, and a quorum was established. Derrek Wilson, Board of Health President, chaired the meeting.

Roll Call:

Members Present:

Derrek Wilson, Dr. Neeta Kaushal (late arrival 6:12 pm), Dr. Alan Froehling, Dr. Monica Heinzman, Jessica Rodriguex, Scott Taaka, Dr. Lincoln Woodrome, Kim Tate

Members Absent:

John Howard, Lori Given

Also Present:

Amy Harrison, Jessica McDermott, Sean Lemmon, Laura Desch

Public Input:

None

Minutes:

Meeting minutes and Executive Session minutes from the August 20th, 2024, meeting were reviewed by the Board of Health members. After review there were no concerns and no changes were made. Dr. Alan Froehling made a motion to approve the August 20th meeting minutes and the Executive Session minutes and to keep the Executive Session minutes sealed, with a second motion from Dr. Monica Heinzman. *All in favor. Motion carried.*

Finances:

Jessica McDermott presented the August 2024 Financial Reports to the Board of Health. She made members aware that the total balance that they see is now a combination of what used to be two accounts and is the reason the number is significantly higher. This change came from the County Treasurer. A motion was made by Dr. Lincoln Woodrome to approve the August 2024 Financial Reports in the amount of \$1,047,822.92 seconded by Scott Taaka.

Roll Call: *Derrek Wilson, Dr. Neeta Kaushal, Dr. Alan Froehling, Dr. Monica Heinzman, Jessica Rodriguex, Scott Taaka, Dr. Lincoln Woodrome, Kim Tate. All ayes. Motion Carried.*

The September 2024 claims were presented by Jessica McDermott, she explained some of the amounts that were not usual monthly claims. Privat Flu vaccinations for the upcoming Flu season was a larger expense not usually on the claims list. She also explained the shared email accounts that the Health Department has gone back to and that several of those were prepaid for 3 years, going back to the shared accounts will save the Department in cost tremendously. A motion was made by Scott Taaka with a second motion by Kim Tate, to approve the September 2024 claims in the amount of \$22,111.78.

Roll Call: *Derrek Wilson, Dr. Neeta Kaushal, Dr. Alan Froehling, Dr. Monica Heinzman, Jessica Rodriguex, Scott Taaka, Dr. Lincoln Woodrome, Kim Tate. All ayes. Motion Carried.*

Consent Calendar:

The August 2024 Environmental Health reports were presented by Sean Lemmon. Sean went over the numbers in his report, Private Sewage numbers are still up. Food follow-up inspections are lower. There were 3 abandoned water wells that JCHD Environmental Health staff permitted.

Amy Harrison presented the Nursing Reports for August 2024. Maternal Health programs have remained relatively the same. The immunization schedule has continued to be full. There was 3 long term care facilities that saw Covid outbreaks during August.

The Administrator's report was presented by Amy Harrison. Potential Board of Health member, John Walker had to withdraw his application due to scheduling conflicts. Chance Klebba's application was submitted to the county. Flu, COVID, and RSV vaccines have been received for the upcoming respiratory season. JCHD participated in a regional salary survey, and for our nurses our salary is slightly higher while our front staff salary seems slightly lower.

Old Business:

None

New Business:

Contract and wage negotiations to be discussed in Executive Session.

Executive Session:

A motion to enter Executive Session to discuss "The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body." at 6:27 pm was

made by Dr. Monica Heinzman with Dr. Alan Froehling seconding that motion. *All ayes, motion carried.* A motion to exit Executive Session at 7:09 pm was made by Dr. Alan Froehling with a second from D. Monica Heinzman. *All ayes, motion carried.*

Necessary and Proper:

A motion was made by Dr. Alan Froehling with a second motion by Dr. Neeta Kaushal for Dr. Monica Heinzman to negotiate contract changes and wage increases up to the limit discussed in closed session.

Roll Call: *Derrek Wilson, Dr. Neeta Kaushal, Dr. Alan Froehling, Dr. Monica Heinzman, Jessica Rodriguex, Scott Taaka, Dr. Lincoln Woodrome, Kim Tate. All ayes. Motion Carried.*

Board of Health President or Designee

Date