

Jefferson County Board of Health
Meeting Minutes
November 19th, 2024

The Jefferson County Board of Health met on November 19th, 2024, at Jefferson County Health Department in Mt. Vernon Illinois. The meeting was called to order at 6:04 pm. Roll call was taken, and a quorum was established. Derrek Wilson, Board of Health President, chaired the meeting.

Roll Call:

Members Present:

Derrek Wilson, Dr. Neeta Kaushal (late arrival of 6:15 pm), Lori Given, Scott Taaka, Kim Tate, & Chance Klebba

Members Absent:

Dr. Alan Froehling, Dr. Monica Heinzman, John Howard, Jessica Rodriguex, & Dr. Lincoln Woodrome

Also Present:

Amy Harrison, Jessica McDermott, Lisa Austin, Sean Lemmon, & Laura Desch

Public Input:

None

Minutes:

Amended meeting minutes from the April 25th, 2024, meeting were reviewed, no questions or concerns were made by the BOH members. The minutes from the October 15th, 2024, meeting were reviewed, no questions or concerns were made by the BOH members. A motion was made by Scott Taaka with a second motion by Kim Tate, to approve both the April 25th, 2024, amended minutes and the October 15th, 2024, meeting minutes. *All in favor, motion carried.*

Finances:

Jessica McDermott presented the October 2024 financial reports. Jessica informed the BOH members that JCHD received the first installment of the tax levy funds, and that the 2nd installment will be received by the end of November. Those two installments will be all that JCHD receives for the entire year. Lori Given made a motion to approve the October 2024 financial reports in the amount of \$1,120,281.05, Chance Klebba seconded the motion. *Roll Call: Derrek Wilson, Lori Given, Scott Taaka, Kim Tate, and Chance Klebba. All in favor, motion carried.*

Jessica McDermott presented the November 2024 monthly claims reports. BOH members reviewed the monthly claims, no questions or concerns with the claims. Kim Tate made a motion to approve the November 2024 monthly claims in the amount of \$25,528.42, Dr. Neeta Kaushal seconded the motion. *Roll Call: Derrek Wilson, Dr. Neeta Kaushal, Lori Given, Scott Taaka, Kim Tate, and Chance Klebba. All in favor, motion carried.*

Consent Calendar:

Sean Lemmon presented the Environmental Health reports. Sean discussed the sewage program and that it has been busy, with an average of 2 systems per day being installed. The EH department

is on target with food inspections. Sean explained to the BOH members that EH is participating in a new Tick Surveillance Grant, where they perform “tick drags” for the black legged ticks. EH has performed 2 drags thus far.

Lisa Austin presented the Nursing reports. Lisa went over some of the different things that she has been working on with her nursing employees since her employment began as the Director of Nursing. She also informed the BOH members about the HIPAA Compliance presentation for Healthcare Providers in our area presented by Helper Broom, JCHD is hosting the event on December 5th, 2024, at the Rolland Lewis Building in Mt. Vernon.

Amy Harrison presented the Administrators report. Amy discussed the recent visit from the IDPH Director. JCHD will be closed to the public on December 12th, 2024, for our annual training and then the staff Christmas party in the afternoon.

Old Business:

Amy discussed the ongoing Union contract/wage negotiations. Amy informed the board that there hadn't been much progress with the negotiations. There was a meeting held on October 9th, 2024, but the Union did not respond to any offers or changes until October 28th, 2024, and several of the meetings have been canceled at the last minute by the Union Representative.

New Business:

The FY2025 Board of Health Meeting schedule was reviewed. There were no concerns about any of the dates listed. A motion was made by Lori Given to approve the FY2025 BOH meeting schedule with Dr. Neeta Kaushal seconding the motion. *All in favor, motion carried.*

Lisa Austin discussed the newly hired nursing employees, Allison Lenevich and Charla Burns, both of whom are RN's and were approved through the BOH Hiring Committee. A motion was made by Scott Taaka, and a second from Kim Tate, to officially hire both nurses. *Roll Call: Derrek Wilson, Dr. Neeta Kaushal, Lori Given, Scott Taaka, Kim Tate, and Chance Klebba. All in favor, motion carried.*

Jessica McDermott presented the “Bonus Policy” for JCHD. There were no questions or concerns from the BOH regarding this policy. Lori Given made a motion to approve the Bonus Policy, with a second motion by Dr. Neeta Kaushal. *All in favor, motion carried.*

Executive Session:

None

Necessary and Proper:

None

Adjournment:

A motion to adjourn the November 19th, 2024, Board of Health meeting at 7:10 pm, was made by Scott Taaka and seconded by Kim Tate. *All in favor, motion carried.*

Board of Health President

Date