

**Jefferson County Board of Health**  
**Meeting Minutes**  
**March 18<sup>th</sup>, 2025**

The Jefferson County Board of Health met on March 18<sup>th</sup>, 2025, at Jefferson County Health Department in Mt. Vernon Illinois. The meeting was called to order at 6:05 pm. Roll call was taken, and a quorum was established. Dr. Monica Heinzman, Board of Health Vice President, chaired the meeting.

Roll Call:

Members Present:

Lori Given, Dr. Monica Heinzman, Jessica Rodriguex (6:07 pm arrival), Scott Taaka, Dr. Lincoln Woodrome, Kim Tate

Members Absent:

Derrek Wilson, Dr. Neeta Kaushal, Dr. Alan Froehling, John Howard, Chance Klebba

Also Present:

Amy Harrison, Jessica McDermott, Sean Lemmon

Public Input:

None

Minutes:

Meeting minutes from the January 2025 Board of Health meeting were reviewed, no questions or concerns were expressed by members. A motion was made by Scott Taaka with a second motion by Kim Tate to approve the January 2025 Board of Health meeting minutes. All in favor, motion carried.

Executive Session minutes from the January 2025 Board of Health meeting were reviewed, no questions or concerns were expressed by members. A motion was made by Lori Given with a second motion by Scott Taaka to approve Executive Session minutes and keep sealed from the January 2025 Board of Health meeting. All in favor, motion carried.

Finances:

Jessica McDermott presented the January 2025 financial reports in the amount of \$ 1,135,448.53. Board of Health members reviewed the reports presented. A motion was made by Scott Taaka to approve the January 2025 financial reports with a second motion by Lori Given. Roll call: Lori Given, Dr. Monica Heinzman, Jessica Rodriguex, Scott Taaka, Dr. Lincoln Woodrome, Kim Tate. All ayes, motion carried.

Jessica McDermott presented the February 2025 financial reports in the amount of \$ 1,086,432.60. Board of Health members reviewed the reports presented. A motion was made by Lori Given to approve the February 2025 financial reports with a second motion by Kim Tate. Roll call: Lori Given, Dr. Monica Heinzman, Jessica Rodriguex, Scott Taaka, Dr. Lincoln Woodrome, Kim Tate. All ayes, motion carried.

Jessica McDermott presented the February 2025 claims in the amount of \$ 20,080.43. Board of Health members reviewed the claims reports presented. A motion was made by Lori Given to approve the February 2025 claims, with a second motion made by Sott Taaka. Roll Call: Lori Given, Dr. Monica Heinzman, Jessica Rodriguex, Scott Taaka, Dr. Lincoln Woodrome, Kim Tate. All ayes, motion carried.

Jessica McDermott presented the March 2025 claims in the amount of \$25,061.70. Board of Health members revied the claims reports presented. A motion was made by Lori Given to approve the February 2025 claims, with a second motion made by Sott Taaka. Roll Call: Lori Given, Dr. Monica Heinzman, Jessica Rodriguex, Scott Taaka, Dr. Lincoln Woodrome, Kim Tate. All ayes, motion carried.

Consent Calendar:

Sean Lemmon presented the Environmental Health reports for January and February 2025. There were no questions or concerns from the Board Members regarding the reports.

Amy Harrison presented the Nursing reports for January and February 2025. Board members reviewed the Maternal child health program numbers, as well as the clinic numbers. There were no questions or concerns about these reports.

Amy Harrison presented the Administrators report. Amy informed the Board members that Lisa Austin, Director of Nursing has made sure that our Nursing staff had remained up to date regarding Measles, that way they can be confident in their knowledge should any questions from the public arise. Amy also expressed to the Board that JCHD is looking at expanding some of the services offered, Bright Smiles being one of the programs being looked at, which would be beneficial to many of the WIC clients.

Old Business:

Possible change in meeting dates and times for monthly BOH meetings. Board members feel that it is best to complete a survey on this matter and see what the majority is.

Union Contract and wage negotiations are complete.

New Business:

Amy Harrison presented the 2024 Annual Report. There were no questions or concerns after review. A motion was made by Scott Taaka with a second by Dr. Lincoln Woodrome, to approve the 2024 Annual Report. All in favor, motion carried.

Jacque Giacone, RN, was approved by the hiring committee and is set to begin employment March 26<sup>th</sup>, 2025, if given full Board approval. A motion was made by Scott Taaka to approve the hiring of Jacque Giacone, with a second motion by Dr. Lincoln Woodrome. Roll Call: Lori Given, Dr. Monica Heinzman, Jessica Rodriguex, Scott Taaka, Dr. Lincoln Woodrome, Kim Tate. All ayes, motion carried.

Executive Session:

None

Necessary and Proper:

None

Adjournment:

A motion was made by Scott Taaka to adjourn the March 18<sup>th</sup>, 2025, Board of Health meeting at 6:42 pm, with a second motion by Lori Given. All in favor, motion carried.